

Format for Monthly Progress Report

Directorate of Futuristic Technology Management (DFTM)

Defence Research & Development Organisation (**DRDO**), Ministry of Defence,

DRDO Bhawan, Rajaji Marg, New Delhi – 110011

1.	Project Title	
2.	Name of PI& Institute / university	
3.	DIA-CoE	
4.	Stake Holding Labs	
5.	Project Start Date & Duration	
6.	Total Cost	
7.	Objectives	
8.	Progress as compared with Activity Time Bar Chart	
9.	Target Key milestones and associated activity plan during the period.	
10.	Details of Research Activities	
	a)	Design, Modeling & Simulation, Sensitivity Analysis ,Geometry & Layout Configuration
	b)	Process /Protocol/methodology adopted
	c)	Material and Device Development &Characterization
	d)	Software/Algorithm Development
	e)	Test setup established
	f)	Testing Results and Data

	g)	Observations and Inferences
	h)	Bottlenecks/issues, if any
11.	Details of Major Achievements	
12.	Infrastructure /Facilities Established	
13.	Human Resource Generation (Name, Designation, Joining Date & Research Area)	
14.	Technical Publications (National and International Journal, National and International Conferences)	
15.	Patents filed (if any) / possibility of filing patents	
16.	International and National Workshops, seminars and Symposium	
17.	Project Fund Released (Year Wise details)	
18.	Expenditure (Year Wise details)	

(Signature of PI)

(Signature of Director DIA-CoE)

**Quarterly / half yearly project progress reports may be prepared based on the above format as applicable.*